

Agency Updates

With the availability of the 2-1-1 Online Resource Database, the United Way of Muskingum, Perry, and Morgan Counties is pleased to announce that local agencies and organizations can now update and review their records online. The new method makes it simpler and more efficient to update your services.

You can now visit our 2-1-1 Online Resource Database at www.referweb.net/chic and review the information we have on record for your agency or organization. After making any changes, the updates to your listing will be visible within three business days.

You can access the 2-1-1 Online Resource Database at any time to update services (e.g. change a phone number, contact name, or address; remove a discontinued service or add a new service; list volunteer opportunities, etc.). Keeping that information updated on a regular basis will ensure that we are giving callers accurate, up-to-date information.

Not in our database? Having your agency or organization listed in our Online Resource Database will enable us to refer callers and/or give callers important information about your services.

For NEW agencies and organizations that would like to request inclusion in the database:

First, determine if your agency or organization fits the criteria for inclusion by reviewing the 2-1-1 Resource Database Inclusion/Exclusion Policy at the link below. If you have questions about the policy, contact Lyn Romano, Resource Database Manager, at lromano@pathwaysco.org or at 2-1-1, 740-345-6166 x200 or toll free at 1-800-544-1601.

If you believe your organization fits the criteria, go to www.referweb.net/chic and in the bottom right hand corner, click the blue button for "Service Provider Tools". Click the "Get Listed" button, complete the form, and then click "Submit". You will receive a response within three business days.

For agencies and organizations already in the database but needing a password:

Go to www.referweb.net/chic and in the bottom right hand corner, click the blue button for "Service Provider Tools". Click the button that says "Request Password", complete the form, and then click "Submit". You will receive a login and password within three business days.

For agencies and organizations that already have a login and password:

Go to www.referweb.net/chic and in the bottom right hand corner, click the blue button for "Service Provider Tools". Click the "Login" button and review, edit or make any changes needed in your agency or organization records.

Once you have been assigned login information, it will remain the same and can be used at anytime. If we have a current email address on file for your agency, you will automatically receive an Annual Web Survey Request to update your records. You may want to assign someone the task of keeping your listing up to date.

Prefer to make updates on paper?

While we prefer new agency or organization listings and updates be made online, we can fax you a form to fill out or can fax your listing to you for updating. To do this, email our Resource Database Manager, Lyn Romano, at lromano@pathwaysco.org or call her by dialing 2-1-1, 740-345-6166 ext. 200 or toll free 1-800-544-1601.

[Link to Inclusion/Exclusion Policy here?](#)